

Dear Valued Partner,

In an effort to improve our services to your company, we respectfully request that the following Application for Credit and Account Update form be completed with your business's most up-to-date information, preferences and policies. Please feel free to include any document(s) that your company has previously prepared along with your completed application. These documents help us determine the most efficient way for our sales and billing professionals to continue working with your company in a manner consistent with the level of service your company has come to expect from us. Most of our partners have requested that Invoices and Account Statements be sent electronically and have created email accounts specific to this purpose for their vendors (e.g. [accounts@contractor.com](mailto:accounts@contractor.com)). This is a great way for both your company and Interface H2O to expedite and file transactions more efficiently.

On behalf of the entire team at Interface H2O, we sincerely appreciate your help with our efforts to improve our services. We look forward to working together in the upcoming seasons.

Please feel free to call and discuss this Application for Credit and Account Update form.

Completed Applications and Account Update Forms can be submitted via one of the following methods:

**EMAIL:**

**Kerri-Sue Smits**

[ksmits@interfaceh2o.com](mailto:ksmits@interfaceh2o.com)

**POSTAL:**

**Interface H2O**

10694 Chicago Drive

Zeeland, MI 49464

**APPLICATION FOR CREDIT**

\*COMPANY NAME: \_\_\_\_\_

\*ADDRESS: \_\_\_\_\_

\*CITY: \_\_\_\_\_ \*STATE: \_\_\_\_\_ \*ZIP: \_\_\_\_\_

\*PRIMARY BUSINESS PHONE (\_\_\_\_\_) \_\_\_\_\_ FAX (\_\_\_\_\_) \_\_\_\_\_

\*CONTACT NAME: \_\_\_\_\_ \*PHONE (\_\_\_\_\_) \_\_\_\_\_

AUTHORIZED BUYERS: \_\_\_\_\_ \*EMAIL \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

\*BILL TO ADDRESS: \_\_\_\_\_

\*CITY: \_\_\_\_\_ \*STATE: \_\_\_\_\_ \*ZIP: \_\_\_\_\_

\*A/P CONTACT: \_\_\_\_\_ \*A/P PHONE (\_\_\_\_) \_\_\_\_\_

\*INVOICING PREFERENCE, RECEIVE BY: \_\_\_\_\_ MAIL \_\_\_\_\_ EMAIL

\*A/P EMAIL \_\_\_\_\_

YEARS IN BUSINESS \_\_\_\_\_ INDUSTRY \_\_\_\_\_

\*OWNERS NAME \_\_\_\_\_

TYPE OF BUSINESS (Check one): \_\_\_\_\_ PROPRIETORSHIP \_\_\_\_\_ PARTNERSHIP  
\_\_\_\_\_ CORPORATION \_\_\_\_\_ LLC ESTIMATED

MONTHLY PURCHASES: \$ \_\_\_\_\_

\*TAX EXEMPT: NO \_\_\_\_\_ TAX EXEMPT PER JOB ONLY \_\_\_\_\_

GENERAL TAX EXEMPTION \_\_\_\_\_ (please attach tax exempt form)

Fields marked by Asterisk are required to process application

\*Applicant Company Name: \_\_\_\_\_

### BANK REFERENCE

BANK NAME: \_\_\_\_\_ ACCT#: \_\_\_\_\_

CONTACT: \_\_\_\_\_ ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_ PHONE: (\_\_\_\_) \_\_\_\_\_

### \*TRADE REFERENCES

All Trade Reference information below is required. **Three references required**

1. \*Company Name: \_\_\_\_\_ \*Location: \_\_\_\_\_

\*Phone: (\_\_\_\_) \_\_\_\_\_ \*Fax: (\_\_\_\_) \_\_\_\_\_

2. \*Company Name: \_\_\_\_\_ \*Location: \_\_\_\_\_

\*Phone: (\_\_\_\_) \_\_\_\_\_ \*Fax: (\_\_\_\_) \_\_\_\_\_

3. \*Company Name: \_\_\_\_\_ \*Location: \_\_\_\_\_

\*Phone: (\_\_\_\_) \_\_\_\_\_ \*Fax: (\_\_\_\_) \_\_\_\_\_

Fields marked by Asterisk are required to process application

